

**CITY OF SOUTH SAN FRANCISCO
DEPARTMENT OF PUBLIC WORKS**

APPLICATION FOR PROTECTED TREE PRUNING \ REMOVAL PERMIT

As required by the Tree Preservation Ordinance No. 1271-2000, Municipal Code Chapter 13.30, this application form is required for permission to prune or remove protected trees.

Owners of protected trees shall apply to the Director of Public Works.

Applicant: _____

Owner (if other than above): _____

Mailing Address: _____

Permit is submitted for: removal and/or pruning.

Day Phone: (____) _____ Evening Phone: (____) _____

Location of tree(s) to be pruned or removed: _____
(Attach a diagram if more than one tree is involved on the property).

Description of site: _____

<u>Type</u>	<u>Approx. Age</u>	<u>Approx. Height</u>	<u>Trunk Circumference</u>
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____

Reason for request for permit to prune or remove tree(s):

Applicability (13.30.030)

Please check which of the following conditions apply:

- 1. Any tree with a circumference of 48 inches or more when measured 54 inches above natural grade; or
- 2. A tree or stand of trees so designated by the Director based upon findings that it is unique and of importance to the public due to its unusual appearance, location, historical significance or other factor; or
- 3. A stand of trees in which the Director has determined each tree is dependent upon the others for survival.

Please describe how this tree relates to other trees or stand of trees, or any historic significance to the tree (attach a diagram if this tree is part of a grove or stand of trees).

Please attach a current color photograph of the tree(s) to be pruned or removed, and any documentation supporting the condition or need for the pruning or removal of this tree.

Do not prune or remove any tree until the signed permit with approvals and conditions are returned. Notices will be sent to all properties within 100 feet with a 10-day limit for comments.

Signature: _____ Date: _____

Submit to: Director of Public Works
550 North Canal
South San Francisco, CA 94080
(650) 829-3837

Determination by the Department of Public Works regarding the removal of a protected tree.

1. The condition of the tree or trees with respect to disease, danger of falling, proximity to existing or proposed structures, and interference's with utility services.

2. The necessity to remove the tree or trees in order to construct any proposed improvements to allow economic enjoyment of the property;

3. The topography of the land and the effect of the removal of the tree on erosion, soil retention, and diversion or increased flow of surface waters;

4. The number of trees existing in the neighborhood on improved property and the effect the removal would have on the standards of the area and the property values;

5. The number of trees the particular parcel can adequately support according to good forestry practices.

6. The effect tree removal would have on wind protection, noise, and privacy.

7. The economic consequences and obligations of requiring a tree to remain.

Approved: _____ Dated: _____
Director of Public Works

Conditions (if any) _____

Denied: _____ Dated: _____
Director of Public Works

Reason: _____

Addresses of any given notices: (notices attached)

1. _____
2. _____
3. _____
4. _____