

# STREET TREE APPLICATION

CITY OF SAN MATEO  
Department of Parks and Recreation  
330 W. 20th Ave., San Mateo CA 94403  
Phone: 650-522-7420  
Fax: 650-522-7421  
Chapter 17.28 S.M.M.C.

NOTE: PLEASE COMPLETE AND SUBMIT ALL COPIES. FORM MUST BE SIGNED BY OWNER OF PROPERTY. REPLACEMENT TREES SPECIFIED BY THE STREET TREE MASTER PLAN ARE REQUIRED BY SAN MATEO MUNICIPAL CODE CHAPTER 17.28 AND CITY COUNCIL RESOLUTION NO. 99 (1984).

DATE \_\_\_\_\_

The undersigned owner of the property at \_\_\_\_\_  
(address - print or type)

daytime phone \_\_\_\_\_, hereby applies for permission to trim  remove  plant  street tree(s) as following:

Trim: \_\_\_\_\_ (kind) \_\_\_\_\_ (number)

Remove: \_\_\_\_\_ (kind) \_\_\_\_\_ (number)

Plant: \_\_\_\_\_ (kind) \_\_\_\_\_ (number)

Other: \_\_\_\_\_ (kind) \_\_\_\_\_ (number)

Reason for removal: \_\_\_\_\_

I understand that there is a \$300.00 tree planting deposit that will be returned when I meet the tree replacement conditions. If I do not meet the permit conditions within 6 months of the permit date, I understand that the \$300.00 deposit will be placed into the Tree Planting Fund to cover costs of planting a tree in the City of San Mateo, and for necessary inspections or other administrative costs.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Street

\_\_\_\_\_  
City State Zip Code

## PERMIT

GRANTED  By: \_\_\_\_\_  
CITY OF SAN MATEO, PARKS AND RECREATION DEPARTMENT DATE

CONDITIONS: \_\_\_\_\_

This permit must be available at site of work at all times when work is being done. Permit expires 6 months from date of issue. It is the responsibility of the applicant to dispose of tree debris by hauling to suitable disposal site. Violation is subject to prosecution.